



CUSTOMER SHIPPING PREFERENCES

Company Name: _____

Which carrier do you prefer? Fedex, UPS, DHL, etc. For local companies, would you like delivery or will call?

**How do you want the billing shipping charges applied (no charge for local deliveries)?
Added to the invoice or billed directly to your account with your specified carrier?**

If billing to the carrier, please list your carrier account number here.

Sometimes schedules cannot be met. Will you accept partial orders?

Will you accept orders earlier than the agreed upon due date? If yes, how early?

Do you use a shipping notification website or software? If you have a portal that must be used, please let us know how to access it. Advise if ASN (Advanced Shipment Notification) is required.

**At times, we can make more parts than we anticipated during the quoting process.
Each customer may choose to purchase the extras or not. Please let us know your choice.**

If you supply material, do you want the remnants returned or do you want us to dispose of the leftover material?

Thank you,

The Shipping Department